2025 Spring
APRN Faculty Townhall

April 17, 2025
10:30am-11:30am ET.

American Nurses Credentialing Center

Presentation Overview

The purpose of today's presentation is to provide high level guidance to APRN faculty & staff to support their students for successful semesters to come.

Topics include:

- Introductions
- VOE form
- Steps to Apply
- Policies
- Important Updates & Resources

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Presenters

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Brittany Waldron, MSN, MHA, RN, NE-BC
Senior Manager of Certification

Brittany manages our Certification Department and the Nurse Analysts who review applications. She will be presenting important updates about the VOE form and the steps to apply.

Tonya Page, DNP, APRN, ACNP-BC, LSSGB, FCCS-C
APRN Educational & Faculty Outreach Program Manager

Dr. Tonya L. Page serves as the APRN Educational & Faculty Outreach Program Manager and is the primary point of contact for advanced practice faculty members to help facilitate the expansion of engagement with APRN students and faculty.

Katelyn Bern, MA
Outreach Engagement Manager & Tradeshow Liaison

Katelyn Bern manages customer engagement through social media, newsletters, monthly stories of Inspiration and at ANCC tradeshows. She encourages APRN faculty, staff, and students to follow us on social media for important updates.

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Why Students Should Consider ANCC

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Collaboration

We have over 324,000 ANCC certified nurses

Actualization

Our certification programs have been accredited by

- ABSNC
- NCCA

Commitment

ANCC-certified nurses demonstrate the expansion of their professional knowledge and continued competence by renewing their certification every five years. This commitment to lifelong learning is evidenced through a variety of renewal options tailored to support meaningful and relevant professional practice.

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How to Begin

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It's never too early for students to create an ANCC Account

Creating an account is free

Payment is only due at the time a student submits their ANCC APRN certification application

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Locating the VOE Form

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- Go to any of the 5 ANCC APRN certification website:
  1. Adult-Gerontology Acute Care Nurse Practitioner (AGACNP-BC®)
  2. Adult-Gerontology Primary Care Nurse Practitioner (AGPCNP-BC®)
  3. Family Nurse Practitioner (FNP-BC™)
  4. Psychiatric-Mental Health Nurse Practitioner (Across the Lifespan) (PMHNP-BC™)
  5. Adult-Gerontology Clinical Nurse Specialist Certification (AGCNS-BC™)
- Scroll down to Step 3 titled, *Submit Education Verification Documents*
- Download and complete the hyperlinked VOE with support from APRN program's faculty director.
- Submit the signed form and clinical logs.

Validation of APRN Education Form

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1st Page of the Form

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Validation of APRN Education Form

APPLICANT INSTRUCTIONS

Complete: All sections of the Validation of Education Form.

Collect Required Documents for Submission:

- Unofficial/Official Transcript(s)
- Completed Validation of Education Form
- Clinical Logs reflecting clinical hours completed

Submit VOE, Unofficial Transcripts and Clinical Logs by one of the options below:

- Upload to website at time of application.
- Upload to web based ANCC portal after initial online application is complete.
- Email completed PDF attachment to APRNValidation@ana.org.

***Official Transcripts must be sent directly from your school to ANCC**

APPLICANT DEMOGRAPHICS

Last Name | First Name | MI

Other Legal Names Used | Email

Address | City | State | Zip/Postal

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2nd Page of the Form

EDUCATIONAL DEMOGRAPHICS

University Name | State

Faculty Program Director Name/Title | Faculty Email | Faculty Phone Number

Select Role/Population of Education Program

APPLICANT PROGRAM TYPE

Select Applicant Degree Type

APPLICANT DEGREE AWARDED

(Degree and Program type selected above MUST match university transcripts. If post-graduate certificate is not identified as degree type on university transcript, applicant must submit a letter of attestation from university registrar on letterhead confirming degree type completed.)

DATE OF DEGREE CONFERRAL

(For applicant's who are applying prior to graduation, select future date of anticipated degree conferral).

Select Nursing Program Accreditor at Time of Applicant's Graduation

NURSING PROGRAM ACCREDITOR

(Indicate nursing accreditor at time of applicant's graduation).

PROGRAM ELIGIBILITY REQUIREMENTS		
Program includes content in **Health Promotion/Disease Prevention.**	☐ YES	☐ NO
Program includes content in **Differential Diagnosis and Disease Management**, including the use and prescription of pharmacologic and nonpharmacologic interventions.	☐ YES	☐ NO

APRN CORE ELIGIBILITY REQUIREMENTS	Term/Year of Completion	Course Number	Course Title *Must match transcript(s)*	Course transferred *Check box*	University Name for *Transfer Course*
Advanced Physical and Health Assessment				☐	
Advanced Pathophysiology				☐	
Advanced Pharmacology				☐	

CLINICAL ELIGIBILITY REQUIREMENTS		
Indicate total number of **faculty-supervised clinical hours** completed by applicant directly related to the role/population of program identified above. Please submit a copy of clinical logs with Validation of Education Form		
For PMHNP applicants only. Clinical training in at least two psychotherapeutic treatment modalities.	☐ YES	☐ NO

ATTESTATION

I, _____, the Applicant for Certification identified above (the "Applicant"), attest to and confirm that the information provided in this Validation of APRN Education Form ("Form") is true, accurate, and complete, and reflects the coursework and clinical hours actually completed by the Applicant.

- For applicants applying for Certification prior to degree conferral, this attestation confirms that all coursework and faculty-supervised clinical hours for the program and degree are complete;
- Applicant attests that the total number of faculty-supervised clinical hours do not include hours awarded for work experience or any hours other than faculty-supervised clinical hours in the role/population indicated on the VOE form above;
- For post-graduate certificate applicants, this attestation confirms that all transcript(s) and associated course syllabi (source documents) from the original degree program(s) were reviewed and validated by the faculty program director upon enrollment in the post-graduate certificate program. Applicant attests that the faculty program director conducted a formal gap analysis of transfer courses and has evaluated and validated that all transfer courses meet the current existing requirements for the post-graduate certificate program.

Required Applicant Signature | Printed Name | Date

ANCC reserves the right to request a more detailed accounting of educational demographics of applicants prior to continuation of application review. Requests may include, but are not limited to, the requirement to produce source documents such as course descriptions/syllabi from time applicant completed coursework. ANCC reserves the right to close applications where source documents are not provided. ANCC may contact the faculty program director with questions as needed.

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Clinical Logs

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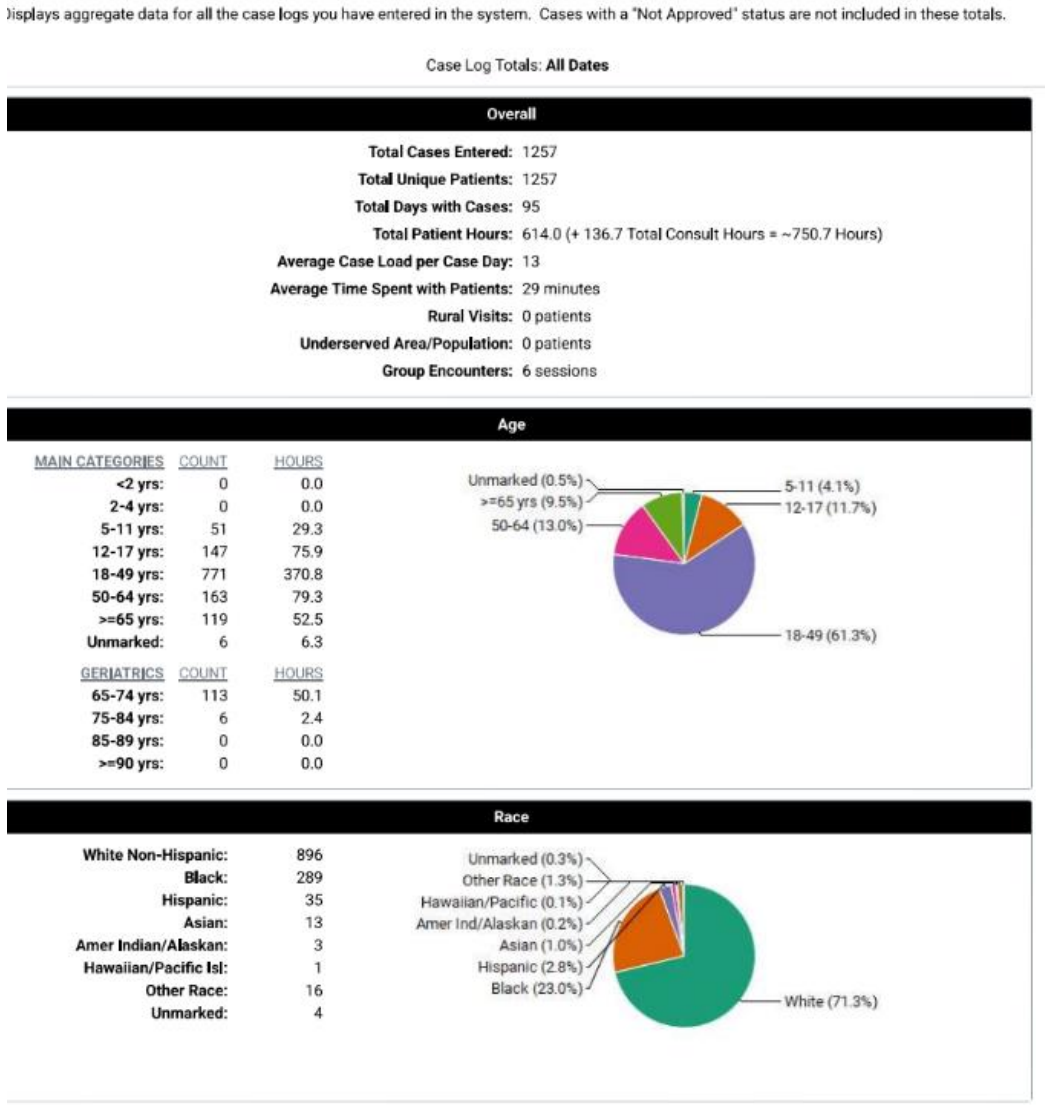
Student	Site Name	Preceptor	Rotation Type	Direct Care Patient
Student Name	Medicalodges Nursing Home	Preceptor Name	NSG6020 - Advanced Health and Physical Assessment	
	Medicalodges Nursing Home		NSG6320 - AGNP Adults & Gerontology	
	Tallgrass Rural Health Clinic (Sedan Clinic)		NSG6330 - AGNP Women's Health	
	Tallgrass Rural Health Clinic (Sedan Clinic)		NSG6340 - AGNP Primary Care	

Can vary in appearance

Needs to show:

- Name of Student
- Hours Completed
- Clinical site and/or Preceptor name
- Example of Tracker
  - Typhon
- How do you verify completed clinical hours?



)isplays aggregate data for all the case logs you have entered in the system. Cases with a "Not Approved" status are not included in these totals.

Case Log Totals: **All Dates**

Overall

Total Cases Entered:	1257
Total Unique Patients:	1257
Total Days with Cases:	95
Total Patient Hours:	614.0 (+ 136.7 Total Consult Hours = ~750.7 Hours)
Average Case Load per Case Day:	13
Average Time Spent with Patients:	29 minutes
Rural Visits:	0 patients
Underserved Area/Population:	0 patients
Group Encounters:	6 sessions

Age

MAIN CATEGORIES	COUNT	HOURS
<2 yrs:	0	0.0
2-4 yrs:	0	0.0
5-11 yrs:	51	29.3
12-17 yrs:	147	75.9
18-49 yrs:	771	370.8
50-64 yrs:	163	79.3
>=65 yrs:	119	52.5
Unmarked:	6	6.3
GERIATRICS	**COUNT**	**HOURS**
65-74 yrs:	113	50.1
75-84 yrs:	6	2.4
85-89 yrs:	0	0.0
>=90 yrs:	0	0.0

Race

White Non-Hispanic:	896
Black:	289
Hispanic:	35
Asian:	13
Amer Indian/Alaskan:	3
Hawaiian/Pacific Isl:	1
Other Race:	16
Unmarked:	4

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Options for Submitting Documents

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Online application and/or portal submission options are preferred and will result in faster processing time. VOEs, transcripts, and other required documents may be submitted here.

Completed VOEs, transcripts, and other required documents may be sent to aprnvalidation@ana.org.

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APRN Certifications & Resources

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APRN Certification	Study Resources	
	Test Content Outline & Test Reference List	Sample Test Questions & Answers
•Adult-Gerontology Acute Care Nurse Practitioner AGACNP-BC®	•Test Content Outline •Test Reference List	•Sample Questions
•Adult-Gerontology Primary Care Nurse Practitioner AGPCNP-BC®	•Test Content Outline •Test Reference List	•Sample Questions
•Family Nurse Practitioner FNP-BC™	•Test Content Outline •Test Reference List	•Sample Questions
•Psychiatric-Mental Health Nurse Practitioner (Across the Lifespan) PMHNP-BC™	•Test Content Outline •Test Reference List	•Sample Questions
•Adult-Gerontology Clinical Nurse Specialist AGCNS-BC™	•Test Content Outline •Test Reference List	•Sample Questions

Students may also prepare for the exam by reviewing the 7 Tips on How to Prepare for Your Certification Exam.

Disclaimer: Use of these or any other course(s)/material(s) does not imply eligibility for certification or successful performance on any certification exam, nor is it a requirement to qualify for individual certification.

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Eligibility & Policy Updates

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Starting January 1, 2026, Candidates for ANCC APRN certification must pass their examination within five (5) years of degree conferral from their applicable APRN degree or post-graduate certification program.

Starting January 1, 2026, for post-graduate certificate (PGC) applicants, only PGC APRN program accreditation will be accepted for eligibility for an institution's PGC program. Applicants must demonstrate their program held/holds an active PGC accreditation at the time of graduation.

For more information about these eligibility and policy updates, please visit the ANCC Certification FAQs page.

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APRN Core Course Review

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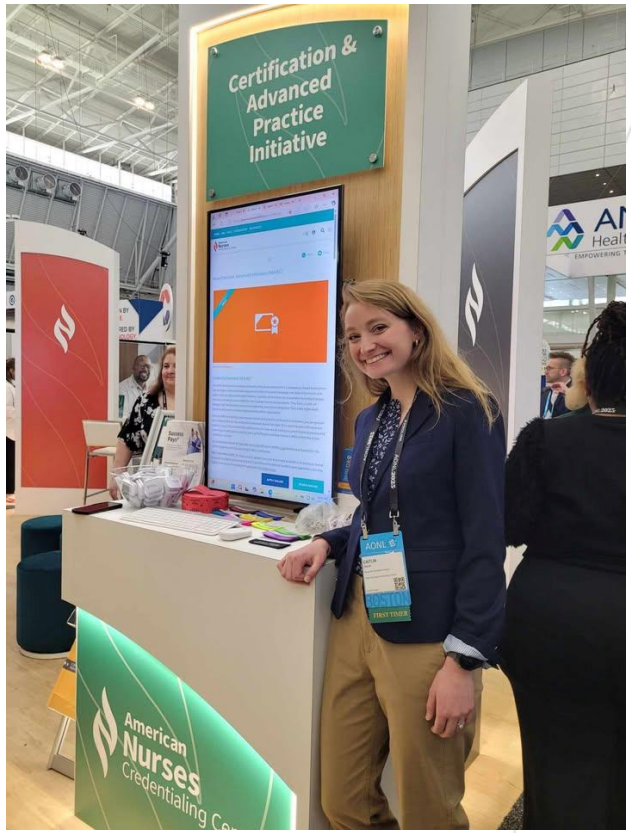

- For students currently pursuing or starting a post-graduate program, we now offer a new service to help educators prepare their students for certification success.
- The APRN Core Course Review allows faculty members to submit Advanced Pharmacology, Advanced Health Assessment, and Advanced Pathophysiology courses for review against current ANCC certification eligibility criteria.
- Documents for this service can be submitted before or during a student's program for review by our team. Please follow the steps below to request review:
  - Submit a request via the Core Course Review Survey.
  - Provide details and supporting documentation from time of course, such as syllabi and/or course descriptions.
  - For questions, contact us at aprnvalidation@ana.org.

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Steps for Students to Apply

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1

Create an ANCC account

2

Submit the March 2025 VOE Form & transcripts

Option 1: Send all documents to APRNValidation@ana.org or upload all documents within your online application.

Option 2: Fill out Supporting Documentation Form

3

Submit your application

Apply for your verification so that it will be generated as soon as you become certified. The first verification is free.

4

View the study aids that are available for each certification specialty by scrolling to the bottom.

Once you receive your ***Authorization to Test*** letter, schedule your exam through Prometric.

5

Take your exam. Results are sent via e-mail after you have completed the test.

6

Become certified once you pass the test or degree is conferred (if you test prior to degree conferral date).

7

Renew your ANCC certification every five years.

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Application Processing Time

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Estimated 3 weeks from date of payment to status of authorized/eligible

1

Exam results are sent via email within 24 hours after you have completed the test

2

24-48 hours for results to be sent to ANCC

3

Verification of certification with status “certified”

4

Wall certificates 45 days after status “certified”

5

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School Code Information

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Education History

Program Degree*	Master's Degree
Program Type*	Graduate
State	Florida
Institution Name	Student's Select University Name
Start Date*	
Date Degree Conferred*	
Name on Transcript*	
Major Area Of Study*	

Cancel Save

- The school code designation is a unique identifier for your ANCC school aggregate data/pass rate report information.
- It is important that schools have their accurate and up-to-date code to obtain their annual pass rates.
- Schools/Universities requesting to be added to the school code list or for official school name changes/updates, must complete the ANCC School Code Add/School Name Change Form.
- The form the must be sent to certificationoutreach@ana.org.

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Faculty Contact Information

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- ANCC is currently updating our contact information database for schools.

- This will enable us to better support your school's programs and ensure that communications about certification processes, program updates, and resources reach the appropriate contacts: **Complete the form here**.

- If you do not know your school code, please email us at certificationoutreach@ana.org.

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Yearly Pass Rate Reports

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Aggregate Data Reports

- Contain data only for the calendar year
- Contains domain level performance for test-takers from the calendar year
- Available once per year (usually in the first quarter)

Opt-In Pass Rate Reports

- Contain calculated pass rates for last calendar year and last 3 calendar years
- Includes a list of names of students who have opted in to sharing their data directly with their schools
- Can be requested anytime

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Requesting ANCC Pass Rates

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Watch the Video

- Our staff has implemented several process improvements to enhance our Aggregate Data (Pass Rate) reports including alignment with university program accreditation and inclusion of opt in student level data. For a detailed explanation of the enhancements, please watch the Explanation of the ANCC School Aggregate Data/Pass Rate Reports Video.

Request the Report

- To support your accreditation efforts; we have updated our aggregate data (pass rate) reporting processes. Updated reports are now available upon request. Complete the Updated Pass Rate Report Request Form & Attestation to receive the data.
- Once data becomes available for the previous year, a notification will be sent out to APRN faculty and staff.

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ANCC Readiness Tests

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Benefits

- **Ease** testing anxiety
- **Evaluate readiness** for ANCC certification exams
- Gain exposure to the **authentic** certification exam testing platform
- Experience a **timed, live-proctored** test
- Receive **feedback** to guide studying efforts
- Available for all APRN certifications

Bulk Pricing

- Opportunity for nursing programs to purchase bulk orders of Readiness Test vouchers for their students
- Ability to use voucher for 6 months from purchase, great option to include in curriculum
- Nursing students redeem the voucher code when scheduling a Readiness Test through Prometric
- Interested in learning more? Contact anccreadinesstest@ana.org

About the Exam:

- 60 questions
- 75 minutes
- Score Report
- $85

For more frequently asked questions, visit:

nursingworld.org/certification/readiness-tests

Min. Quantity	Max. Quantity	Price
1	10	$85
11	20	$80
21	99	$75
100	-	$70

Disclaimer: The ANCC Readiness Test is not a requirement to prepare or qualify for the certification exam and does not in any way guarantee a passing score on the certification examination.

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Encouraging Your Students

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Katelyn Bern, MA, manages the ANCC social media pages. Please follow us for:

- Important Updates
- Newsletters / Monthly Stories of Inspiration
- Upcoming Webinars
- Upcoming tradeshows
- Promo Codes

Students who wish to become ANA Members can join by visiting nursingworld.org/membership/joinANA/

Katelyn Bern, MA
Outreach Engagement Manager & Tradeshow Liaison

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Thank You!
For questions, contact us at
aprnvalidation@ana.org

certification@ana.org

1.800.284.2378

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