American Nurses Credentialing Center

Nurse Executive

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Nurse Executive
Role Delineation Study

Executive Summary

The American Nurses Credentialing Center (ANCC) performed a role delineation study (RDS) for the Nurse Executive examination in 2024. An RDS (sometimes referred to as a job analysis, practice analysis, or work analysis) is a scientific inquiry conducted to identify the tasks and work activities performed, the context in which those activities are carried out, and the competencies (knowledge areas, skills, and abilities) required to perform a job role successfully[1]. The RDS results become the basis of a variety of human resource management initiatives. For certification, the results are used to create a validated assessment of required job competencies. This report introduces the methods and results of the RDS for the Nurse Executive certification examination.

Methods

ANCC assembled thirteen subject matter experts certified Nurse Executives to serve on the content expert panel (CEP). The panel members feature a wide variety of work-related characteristics, such as years of experience, work setting, geographical location, and areas of expertise. This diversity helps develop a scope of practice reflective of the roles and responsibilities of the job and relatively free from bias.

The RDS process used in this study yields examination specifications that accurately reflect the scope of practice, allowing for the development of fair, accurate, and realistic assessments of candidates' readiness for certification. The process comprises three major activities, including:

1. ***Content Expert Panel (CEP) Meeting*** – A gathering of subject matter experts to discuss and develop a description of the scope of practice in terms of tasks, skills, and knowledge.
2. ***RDS Survey*** – A large-scale survey administer to a large population of nurses in the field that were not involved with the panel to validate the tasks, skills, and knowledge developed by the panel.
3. ***Development of Examination Specifications*** – The development of the examination specifications by the panel based on the survey results.

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[1] Sackett, P. R., & Laczo, R. M. (2003). Job and work analysis: Industrial and organizational psychology. In Borman, W. C., Ilgen, D. R., & Klimoski, R. J. (Eds.), *Comprehensive handbook of psychology: Vol.12. Industrial and organizational psychology*. John Wiley and Sons.

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On October 7- 8, 2024, ANCC conducted a two-day in-person meeting with the CEP. The CEP discussed the scope of practice, developed a list of tasks, skills, and knowledge statements that reflect the job role, organized the statements into a domain and subdomain structure, reviewed rating scales to be used on the subsequent survey, and developed demographic questions for the survey. The current ANCC Nurse Executive Test Content Outline, *Nursing Scope and Standards of Practice,[2] and* the *Guide to the Code of Ethics for Nurses with Interpretive Statements[3]* were used as resources when developing the tasks, skills, and knowledge statements.

The RDS survey included the task, skill, and knowledge statements, as well as demographic questions developed by the CEP. ANCC created, administered, monitored, and analyzed the survey. Respondents provided ratings on the importance and frequency of each task and the importance of each skill and knowledge statement.

The pilot survey was conducted between October 23 and November 1, 2024, to 150 ANCC-certified Nurse Executives to review the survey for functionality and clarity. Based on the feedback received, no modifications were made to the survey.

The national survey was administered January 6-14, 2025. The invitation was sent using an online survey software to 1,000 individuals. All invitees were active ANCC-certified Nurse Executives, selected using the stratified random sampling procedure based on region. A total of 331 individuals responded to the national survey. Data from both the pilot and the national survey were combined for data cleaning and analysis.

Examination specifications were developed during a one-day, virtual meeting on February 13, 2025. The CEP reviewed the survey results, finalized the tasks, skills, and knowledge that would comprise the next TCO, finalized the item allocations for the examination, and finalized the linkage analysis. Item allocations were determined through content weighting (i.e., using the mean importance ratings of the skill and knowledge statements) and CEP discussion of the results. For the linkage activity, the CEP identified links between the tasks and knowledge/skill statements to ensure that each task was covered by at least one relevant skill or knowledge area and that each skill and knowledge area had at least one associated relevant task. Linkages provide evidence that the knowledge and skills are applicable to the job.

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[2]American Nurses Association (2021). *Nursing scope and standards of practice* (4th ed.). American Nurses Association.
[3]American Nurses Association (2015). *Guide to the code of ethics for nurses with interpretive statements: Development, interpretation, and application* (2nd ed.). American Nurses Association.

Results

The resultant examination specifications include 13 knowledge areas and 10 skills across the following four competency areas (content domain level):

1. Human Resource Management
2. Quality and Safety
3. Business Management
4. Health Care Delivery

The full list of knowledge areas, skills, and domains can be found in the test content outline published on nursingworld.org.

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